

**REGULAR MEETING  
HEALTH AND FAMILY COMMITTEE  
JUNE 18, 2007 – 2:00 P.M.  
HUMAN RESOURCE BOARD ROOM**

1. Call to Order and Roll Call: Vice Chairman Kenneth A. Fish called the meeting to order at 2:08 p.m. Roll Call was taken with a quorum present. MEMBERS PRESENT: Duane Waukau, Shannon Wilber, Jerry Waukau and Eva Johnson, MEMBERS ABSENT: Rebecca Alegria, Betty Jo Wozniak, and Mary Husby. Also present Gail Hanseter.
2. Moment of Silence: A moment of silence was observed
3. Approval of Minutes dated May 31, 2007

**Motion made by Duane Waukau to approve the minutes dated May 31, 2007. Second was by Jerry Waukau. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed and 3 absent (Alegria, Wozniak, and Husby)**

4. Caregiver Misconduct Manuals CBRF- Review and Approve.

Gail Hanseter was present to provide the updated Caregiver Policy and Procedure Manual for the CBRF. Ms. Hanseter put together a Policy/Procedure material from the state, the policies that she wrote which pertain to the HFS93.

Ms. Hanseter also will have the staff sign a statement confirming that they have been educated by the manual. Committee would like the manual to be reviewed in 6 (six) months.

5. Maehnowesekiyah Treatment Policies: Review and Approved:

No staff was available to review the Policies.

**Motion made by Duane Waukau to table the Maehnowesekiyah Treatment Policies. Second was made by Eva Johnson. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed and 3 absent (Alegria, Wozniak, and Husby)**

6. Health Administrator's Report/Jerry Waukau

Tab 1. Health Administrator's Report/Jerry Waukau- Changes were made to the Radiology Policy and Procedure manual. Minutes were included to inform the Committee what changes were made.

The Radiology Policy has been in place since 1989 and will be updated on an annual basis. Highlights that were added to the policy are: 1) Patient properly dressed and 2) a patient courtesy section.

**Motion made by Shannon Wilber to approve the policy changes to the Radiology Policy and Procedures. Second was by Eva Robinson. All in favor of the motion signify by saying aye. Motion carried: 3 for, 0 opposed, 1 abstention (Jerry Waukau) and 3 absent (Alegria, Wozniak, and Husby)**

Tab 2. Reserve Summary 2007 3<sup>rd</sup> Party Replacement (Reserve) Fund:

The main concern is to fund the short fall in CHS (Contract Health Services).

There are other areas of concerns such as purchasing a generator especially if you are going to have electric health records. These requests will be brought back to the committee in a couple of months.

Mr. Fish requested that a break down for the projections at the end of the year.

**Motion made by Duane Waukau to recommend to the Legislature to approve the authorizing use of the 2007 3<sup>rd</sup> Party Replacement (Reserve) Fund in the amount of \$800,000.00 to cover the Contract Health short fall. Second the motion was by Shannon Wilber. All in favor of the motion signify by saying aye. Motion carried: 3 for, 0 opposed, 1 abstention (Jerry Waukau) and 3 absent (Alegria, Wozniak and Husby).**

Tab 3 A. Re-Appoint to Active Staff Active Medical Staff

J. Kevin Culhane, M.D., Shannon B. Daun, M.D., Jay K. Kennard, M.D., Ronald Fuller, D.D.S. and Nicholas Keszó, O.D. to be re-appointed for 2 (two) years.

**Motion made by Shannon Wilber to recommend to the Legislature to approve J. Kevin Culhane, M.D.; Shannon B. Daun M.D.; Jay K. Kennard, M.D.; Ronald Fuller, D.D.S. and Nicholas Keszó, O.D. for Re-Appointment to Active Medical Staff for a period of (2) years, to be reviewed again in June 2009. Second was made by Eva Johnson. All in favor of the motion signify by saying aye. Motion carried: 3 for, 0 opposed, 1 abstention (J. Waukau) and three absent (Alegria, Wozniak, and Husby).**

B. Re-Appoint to Courtesy Medical Staff

Dr. Gonzalo Hernandez D.D.S was given temporary appointment in January 2007 due to incomplete query of affiliated associates.

**Motion by Shannon Wilber to recommend to the Legislature to approve Gonzalo Hernandez D.D.S, for Re-Appointment to the Courtesy Medical Staff for the remainder of his two (2) year term (to be reviewed again January 2009). Second was made by Eva Johnson. All in favor of the motion signify by saying aye. Motion carried: 3 for, 0 opposed, 1 abstention (J. Waukau) and three absent (Alegria, Wozniak, and Husby).**

Tab 4. A narrative on the overall operation of the clinic was submitted.

7. Contract Health/Budget Increase: Discussion and Recommendations.

This item was heard under the Heath Administrator's report.

- 8. Draft Amendment to Domestic Violence Ordinance: Discussion and Recommendations.
- 9. Draft Elder Abuse Ordinance: Discussion and Recommendations
- 10. Draft Amendment to Fraud Ordinance: Discussion and Recommendations.

**Motion made by Eva Johnson to table items 8, 9, and 10 (until legal is present). Second was by Jerry Waukau. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed, 0 abstentions and 3 absent (R. Alegria, B. Wozniak, and Mary Husby)**

11. Review Monthly Reports.

No monthly report enclosed at this time.

12. Other business: Play ground audits.

Playground audits- The issue of the playgrounds will be placed on the next agenda. The 5 Year Recreation Plan will be sent to the Budget and Finance Committee so that the Committee members are aware of the specifics and budget enough to have the playgrounds come into compliance.

Shannon questioned why the Playground audit went to IHS before it was submitted to the Director. From her past experience, these types of reports are given to the Director first to review so that corrective action can be taken.

**Motion made by Shannon to send the audit to the Budget and Finance Committee so that the Committee can budget monies to have our playgrounds come into compliance. Second the motion was by Eva Johnson. All in favor of the motion signify by saying aye. Motion carried 4 for, 0 opposed, 0 abstentions, and 3 absent (Alegria, Wozniak, and Husby)**

13. Adjournment.

**Motion made by Jerry Waukau/Duane Waukau to adjourn the meeting.**

Meeting adjourned at 2:53 p.m.

Respectfully submitted by,

Amy Hernandez, Recorder  
Legislative Staff